

9th EuroQol Academy 2025

11 - 13 March | Barcelona, Spain

MEETING POLICY

When planning your participation in the meeting, please take account of the following:

Participation (in-person and online)

Individuals eligible to attend the meeting are:

- All EuroQol Group Members
- Non-Members (First/lead authors that have an abstract accepted for presentation)
- Invited Guests
- EQ Office Team Members
- ECR participants

Non-Members who do not have an accepted abstract but are interested in attending the meeting, can send a motivational letter to [Mandy van Reenen](#) via email **by 19 January 2025, 23.59 CET**. Participation approval will be given to those with the strongest –not necessarily earliest- overall motivational letter.

*****the meeting conditions below apply to in-person attendees only*****

Travel

All EuroQol Group Members, Invited guests and EQ Office Team Members will have their travel expenses paid for by the Foundation. They are requested to book and pay for their regular economy air or regular train travel in advance and claim reimbursement from the Foundation either before or after the meeting. Local transport, for instance from home towards the airport/railway station is covered. Reimbursement for meeting expenses can be submitted here: <https://euroqol.org/reimbursementportal/>. Please note, open tickets will **NOT** be reimbursed.

Non-Members are expected to book and pay for their regular economy flights. Local transport, from home towards the airport/railway station is not covered.

Travel Scholarship: If funds are insufficient to cover flight costs, a Travel Scholarship at a max. of 1000 Euros per regular economy air or regular train travel can be requested via email to [Mandy van Reenen](#) before 31 January 2025. Travel Scholarship requests after this deadline will not be considered. The possibility to apply for a Travel Scholarship is open to all, but grants will be awarded on a competitive basis. The requirement for a scholarship will be assessed, favouring requests from non-member first/lead authors of accepted posters, early career researchers, and from persons residing in LMIC's. How well applicants describe their ambitions in the field, and how they link their current responsibilities or future career aspirations to the content of the academy programme will also be looked at. It will help to include a motivation when requesting for a Travel Scholarship.

Important: Reimbursement claims from the Foundation can be made either before or after the meeting and Travel Scholarships are not valid for multiple meetings and need to be applied for per edition.

Transfers

Transfers from the airport/railway station to the hotel and vice versa will NOT be arranged by the conference organization. You are kindly requested to arrange your own public transport transfers. The **Aerobús** (8,50 Euros per single ride). takes you directly to the hotel, which is located at busstop Plaça d'Espanya.

Reimbursement for transfer expenses can be submitted here: <https://euroqol.org/reimbursementportal/>.

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Hotel

Accommodation in single occupancy rooms has been arranged at the [Hotel Catalonia Barcelona Plaza](#) in Barcelona, Spain for all participants. Please note the following:

- An additional €30 per night for double room occupancy (including breakfast and city tax) will be charged by the hotel.
- Accommodation costs covered by the Foundation:

Meeting participant	Date
ECR participants	10-13 March (assuming attendance at the ACA meeting)
ACA participants	11-13 March

- The Foundation will be extending additional support for accommodation costs for the night of Sunday 9 March, Monday 10 March and/or Thursday 13 March based on the following conditions:
 - Working Group members, approved teams and ECR participants attending meeting(s) directly adjacent to the EuroQol Academy can request for a pre or post-night (breakfast and tax) by [email](#).
- Food & Beverage service is arranged for all Academy and ECR participants on the following dates:

ECR participant	Date	ACA participant	Date
Lunch	11-13 March	Lunch	12-13 March
Dinner	10-12 March	Dinner	11-12 March

**The F&B service does not include partners or accompanying persons.*

- Any participant who is a 'no-show' will be requested to reimburse the Foundation for the costs of their reserved room if the hotel is unable to re-allocate the room to another guest.
- All other expenses (e.g. minibar, telephone/internet, room service and expenses before and after the meeting) are not covered for any participant.
- The Foundation is not responsible for covering any sudden or unexpected personal expenses.

Overview costs reimbursement	Flights	Local transport home country	Hotel	Food & Beverages	Transfer airport - hotel	Social programme
EuroQol Group Members	✓	✓	✓		Arranged by attendee	✓
Non-Members	✗	✗	✓		Arranged by attendee	✓
Travel Scholarships	✓	✓	✓		Arranged by attendee	✓
Invited guests	✓	✓	✓		Arranged by attendee	✓
EQ Office Team Members	✓	✓	✓		Arranged by attendee	✓
Partners or accompanying persons	✗	✗	✗		Arranged by attendee	✗